

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 27, 2017

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

1. Call Meeting to Order

I, Cynthia Mozee, President, call this meeting to order under the Open Public Meetings Act at 6:49pm. Motion carried, voice vote, all present voting “yes”.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 5, 2017, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 11, 2017 and the Central Record the week of January 15, 2017 a meeting notice setting forth the time, date and location of this meeting.

2. Pledge of Allegiance

3. Roll Call

Yr Began/Current Term Expires

Mr. Sol Cohen	<u>present</u>	2014 / 2017
Mr. Keith Jones, Vice President	<u>present</u>	2011 / 2017
Mrs. Mary Williams	<u>present</u>	2002 / 2017
Mr. Brian Davis	<u>present</u>	2012 / 2018
Mrs. Kimberly Reed	<u>present</u>	2015 / 2018
Mrs. Joanne Young	<u>present</u>	2015 / 2018
Mr. Jeffrey Souza	<u>present</u>	2014 / 2019
Mrs. Cynthia Mozee, President	<u>present</u>	2013 / 2019
Mrs. Aida Figueroa-Epifanio	<u>present</u>	2016 / 2019
Dr. Edythe B. Austerluehl, Superintendent	<u>present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>present</u>	
Charles Rizzi, Esq., Board Solicitor	<u>present</u>	

4. Approval of Minutes

Motion by Mary Williams seconded by Joanne Young, RECOMMEND that the Board of Education approve the action meeting minutes of the March 16, 2017 meeting as presented in duplicated form and dispense with the reading of the same. Motion carried, voice vote, all present voting “yes”.

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5. Executive Session – In

Motion by Jeffrey Souza, seconded by Sol Cohen to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: 6:52pm. Motion carried, voice vote, all present voting “yes”.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

6. Executive Session – Close

Motion by Mary Williams seconded by Aida Figueroa-Epifanio to come out of Executive Session. Time out: 6:57pm. Motion carried, voice vote, all present voting “yes”.

7. Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting*

Positive Behavioral Supports is a school-wide systematic approach to discipline and behavioral support in our schools. It is an evidence-based framework for providing a broad range of systematic and individualized strategies for achieving academic and behavioral outcomes while preventing problem behavior. PBS focuses on teaching then reinforcing positive behaviors as well as, changing the environment such that using positive behaviors becomes more effective than using negative behaviors. Schools utilizing PBS have the following in place:

- More than 80% of students can tell you what is expected of them & can give behavioral examples because they have been taught, actively supervised, practiced, & acknowledged.
- Positive adult-to-student interactions exceed negative.
- Administrators are active participants.
- Data & team-based action planning & implementation.
- Function based behavior support is a foundation for addressing problem behavior.
- Full continuum of behavior support is available to all students.

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**Presentations will be made for both
Teacher and Bus Driver Nominations for Student Role Models of Positive Behavior**

Students of the Month to be acknowledged from the John F. Kennedy Elementary School:

*Mason Thompson, Nathan Negron, Brody Camp, Zachary Maslinski,
James Havers, Harry Cieslak, Serenity Nazario, Isabella Cittadini,
Layla Belisky, Danica Maggi*

***Students of the Month to be acknowledged from the
Dwight D. Eisenhower Middle School:***

*Sarah McGovern, Mia Mazakas, Karlie Canfield, Kyra Schipske,
Carly Thomas-Boyer, Ethan Beres, Justin Llano, Jay Mark Garcia, Joshua Cason*

***Transportation Students of the Month to be acknowledged from the
John F. Kennedy Elementary School:***

Kendall Maddox, Layla Belisky, Aiden Chiu, Drake Petersen, Anthony Pach

***Transportation Students of the Month to be acknowledged from the
Dwight D. Eisenhower Middle School:***

Illyana Smith, Cailyn Belisky, Tyler Wassel, Trevyon McCaully, Zachary Ketchum

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- a. Public Presentation of the 2017-2018 Budget by Mrs. Megan Stoddart, School Business Administrator.

- b. Motion by Jeffrey Souza second by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the adoption of the presented 2017-2018 Budget for the Berlin Township School District. The Berlin Township School District continues to have excess surplus funds which must be budgeted in the 2017/2018 budget. The district will use these funds for one-time spending projects which include technology additions, the addition of generator power at the middle school and parking lot upgrades at JFK. These funds are not guaranteed annually and may increase or decrease from year to year.

Be it further resolved, that Policy #6471 – School District Travel (Travel Policy) and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish a maximum expenditures that may be allotted for such travel and expense reimbursement including registration fees for professional development workshops and conferences and that for the 2017-2018 school year the maximum is \$35,447.

Motion carried, roll call vote, all present voting “yes”.

8. Public Comments – Open

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

Motion by Kimberly Reed, seconded by Jeffrey Souza to open the meeting to the public for the discussion of agenda items only. Time in: 7:57pm. Motion carried, voice vote all present voting “yes”.

Public in Attendance as Follows:

*Lois Lang, Megan Negron, Marissa Garcia, Carissa Schmidt, Melissa Villas,
Brittany Nazario, Belisky Family, Rachel Deaner, Marylou Havers, Gerald Havers*

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- a. Motion by Jeffrey Souza, second by Kimberly Reed to approve parent request. Motion carried voice vote, all present voting as follows:

Voting “yes”: Mr. Souza, Mrs. Reed, Mrs. Figueroa-Epifanio, Mrs. Williams,
Mrs. Young, Mr. Cohen, Mr. Jones, Mrs. Mozee

Abstention: Mr. Davis

9. Public Comments - Closed

Motion by Aida Figueroa-Epifanio seconded by Kimberly Reed to close the meeting to the public. Time closed: 8:04pm. Motion carried, voice vote, all present voting “yes”.

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10. Superintendent’s Report

A. Review District Mission Statement

DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

- Establishing high standards of excellence for both staff and students
- Communicating openly and frequently within the district and with the community to foster a trusting relationship
- Ensuring a safe and orderly environment for staff and students
- Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

B. Review District & Board of Education Goals

DISTRICT & BOARD OF EDUCATION GOALS

2016-2017

- Supervise the revision and implementation of all district curricula, focusing on Science, World Language and Technology as per the 2016 QSAC findings in order to continue to improve student growth and achievement.
- Work with the district administrative staff to investigate ways to increase the use of technology for instructional purposes.

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BOARD GOALS

1. Begin to review and revise, as needed, Board Policies as found in the 5000 section of the Policy Manual and continue through the 2016-2017 school year.
2. Develop and implement practices that will promote inter-district participation with Pine Hill and Clementon School Districts at both the Board and District staff levels.
3. Continue to work with the Board of Education to investigate ways to improve communication with district parents and the community.

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C. Harassment, Intimidation and Bullying (HIB) Incident Report

Date Reported to Superintendent	School	Case Number	Result	Action
04/10/2017	DDE	# 4	Not HIB	Conference w/ Principal and Guidance Counselor – parents notified
04/26/2017	DDE	# 5	Not HIB	Parent contact and meeting, counseling, principal-student conference

D. Board Affirmation of Harassment, Intimidation and Bullying Investigation Decisions

Motion by Aida Figueroa-Epifanio seconded by Keith Jones

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent’s decisions associated with the harassment, intimidation and bully (HIB) incidents Case # 4 reported on April 10, 2017 and Case # 5 reported on April 26, 2017. Motion carried, roll call vote, all present voting as follows:

Voting “yes”: Mrs. Figueroa-Epifanio, Mr. Jones, Mrs. Young, Mr. Cohen, Mr. Souza, Mr. Davis, Mrs. Williams, Mrs. Mozee

Abstention: Mrs. Reed

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E. Field Trips:

<u>Grade</u>	<u>Teacher</u>	<u>Place</u>	<u>Date</u>	<u>Cost to Student</u>	<u>Cost to District</u>
5	McCoach	Franklin Institute	06/08/17	\$5.00	Two drivers, two buses
8	Kolaski	Wildwood,NJ	06/12/17	\$0.00	Two drivers, two buses
			Raindate 06/13/17		
5 - 8	Friedman	Bugseum of NJ, Toms River,NJ	06/02/17	\$0.00	One driver, one bus
PreK	Virelli, DiLeo, German	Berlin ShopRite	05/30/17	\$0.00	One driver, one bus
3	Gr 3 Staff	Edelman Planetarium	TBD	\$0.00	Three drivers, three buses
2, 3	Gr 2 and 3 Staff	Carmike Theater, Voorhees	05/30/17	\$5.00	Four drivers, four buses
4	Iacovelli	NJ State Museum	06/02/2017	\$6.00	Two drivers, two buses

1. Motion by Jeffrey Souza seconded by Mary Williams
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the field trips listed on the April 27, 2017 agenda.
 Motion carried, roll call vote, all present voting “yes”.

F. Safety and Security – JFK - March

Type of Drill Date and Time

Fire – March 30 at 2:00pm
 Lockdown – Shelter in Place, Code Blue – March 28 at 2:00pm
 Bus Evacuation
 Bomb Threat

G. Safety and Security – DDE - March

Type of Drill Date and Time

Fire – March 29 at 1:23pm
 Lockdown – Shelter in Place – March 17 at 11:00am
 Bus Evacuation
 Bomb Threat

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H. Monthly Reports Uploaded to Portal for Review

- a. Coordinator of Special Services

- b. Supervisor of Buildings and Grounds
Approve Use of Facilities

Motion by Jeffrey Souza seconded by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the use of facilities as listed below:

Organization	Facility	Date and Time	Event
Playmore Sport & Social Club	DDE	Tues/Thurs 8 – 10pm March 28 – June 30	Basketball Games

Motion carried, roll call vote, all present voting “yes”.

- c. Technology Coordinator
- d. Supervisor of Curriculum and Instruction
- e. JFK Principal
- f. DDE Principal

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I. Discussion Items:

Policy	Name	Regulation	Name
5119	Transfers		
5141.3	Health Examinations and Immunizations		
6010	Goals and Objectives		
6141	Curriculum Design/Development		
6142.4	Physical Education and Health		
6142.10	Internet Safety and Technology		
6142	Subject Fields		
6145.1/6145.2	Intramural Competition: Interscholastic Competition		
6145	Extracurricular Activities		
6162.5	Research		
6163.1	Media Center/Library		
6164.4	Child Study Team		
6171	Special Instructional Programs		
6173	Home Instruction		

- a. Motion by Jeffrey Souza second by Aida Figueroa-Epifanio RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following policy updates for second reading:
Policies 5119 – Transfers, 5143.3 – Health Examinations and Immunizations, 6010 – Goals and Objectives, 6141 – Curriculum Design/Development, 6142.4 – Physical Education and Health, 6142.10 – Internet Safety and Technology, 6142 – Subject Fields, 6145.1/6145.2 – Intramural Competition: Interscholastic Competition, 6145 – Extracurricular Activities, 6162.5 – Research, 6163.1 – Media Center/Library, 6164.4 – Child Study Team, 6171- Special Instructional Programs, 6173 – Home Instruction.
Motion carried, roll call vote, all present voting “yes”.

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- b. Motion by Joanne Young second by Cynthia Mozee
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the revised 2016-2017 district calendar.
**This document was uploaded to the portal for board review and is included in the board packet.*
Motion carried, roll call vote, all present voting “yes”.

- c. Motion by Kimberly Reed second by Aida Figueroa-Epifanio
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the proposed 2017-2018 district calendar.
**This document was uploaded to the portal for board review and is included in the board packet.*
Motion carried, roll call vote, all present voting “yes”.

11. Personnel

- a. Motion by Jeffrey Souza second by Keith Jones
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following ADVANCE volunteers:

Maria Simon, Robert Taylor, Betty Taylor, Lauren Bayer, Charles Snyder, Jason Buniak, Sarah Kelly, Lauren Riepen, Brenda Bell, Brian Harad, Di-Anna Broadwater, Sara Miller

Motion carried, roll call vote, all present voting “yes”.

- b. Motion by Jeffrey Souza second by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following staff members:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Time</u>
Debra Wash	Homebound Instructor	\$35/hr	Approx 5 hr/week
Jamie Friedman	Homebound Instructor	\$35/hr	Approx 5 hr/week

Motion carried, roll call vote, all present voting “yes”.

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- c. Motion by Aida Figueroa-Epifanio second by Jeffrey Souza
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the clinical practice placement request for Rowan University student Patricia Barrett. This placement will begin September 5, 2017 and go through December 21, 2017. Cooperating teacher is Tara Corbett. Motion carried, roll call vote, all present voting “yes”.

- d. Motion by Keith Jones second by Sol Cohen
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the field experience observation by Dwight D. Eisenhower staff member Damien Damiano for the Teacher Preparation program at the University of Phoenix. Cooperating teachers will be Polly Taylor-Hearn, Bonnie Dasher, Jessica Wright. These observations will take place during the Spring 2017 semester. Motion carried, roll call vote, all present voting “yes”.

- e. Motion by Jeffrey Souza second by Sol Cohen
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the field experience internship for Rowan University student Cassandra Jones. Ms. Jones is a school counselor candidate, starting with the fall semester beginning September 5, 2017 and ending May 7, 2018. She will be placed at the Dwight D. Eisenhower Middle School and staff member Brian Reilly will be the cooperating staff member assigned for this internship. Motion carried, roll call vote, all present voting “yes”.

12. Curriculum and Instruction

- a. Motion by Mary Williams second by Jeffrey Souza
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the submission of the 2017-2018 ESL Program Plan to the state department of education. * *This document was uploaded to the April folder on the portal for board review and is included in this board packet.* Motion carried, roll call vote, all present voting “yes”.

- b. Motion by Brian Davis second by Aida Figueroa-Epifanio
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the acceptance of the donation of tree seedlings from the Camden County Parks Department for the kindergarten service learning project as part of their study of plants. Thanks are extended to Mrs. Sims and Mrs. Alessandrine for coordinating this project. Motion carried, roll call vote, all present voting “yes”.

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- c. Motion by Mary Williams second by Sol Cohen
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the K-8 Science Curriculum and the Pre K-8 Technology Curriculum as presented. **These documents were uploaded to the portal for board review.*
Motion carried, roll call vote, all present voting “yes”.

13. Business and Finance

Financial Report – Period Ending February 2017

Motion by Kimberly Reed, second by Brian Davis
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2017. The Treasurer’s and Secretary’s report are in agreement for the month of February 2017.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A -16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Megan Stoddart, Business Administrator

Date

Motion carried, roll call vote, all present voting “yes”.

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- E. Motion by Jeffrey Souza, second by Kimberly Reed to approve the travel/professional development for the following staff members:

<u>Name</u>	<u>Cost</u>	<u>Location/Date of Travel</u>	<u>Expense Amount</u>
E Austermuhl	\$0.00	Katz JCC, Cherry Hill, NJ – 05/04/217 <i>Chronic Absenteeism</i>	\$0.00
K Braidwood	\$0.00	GCIT, Sewell NJ – 05/23/217 <i>McKinney-Vento Law Update</i>	\$0.00
I Gorelik	\$245.00	BER, Cherry Hill, NJ – 05/25/217 <i>Additional strategies to assist teachers</i>	\$0.00
J Liano	\$245	Voorhees, NJ – 05/19/2017 <i>Implementation skills for best practices for the classroom</i>	\$0.00

Motion carried, roll call vote, all present voting “yes”.

- F. Motion by Mary Williams, second by Keith Jones
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve payment of bills:

Batch number 59 Amount \$ 1,158,215.64

Motion carried, roll call vote, all present voting “yes”.

- G. Motion by Keith Jones, second by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the April, 2017 listing of substitutes from Source 4 Teachers. The per diem substitute rate is \$105 for a full day and \$52.50 for a half day. **This list was uploaded to the portal for the board review. A list is on file with the Business Administrator.*
Motion carried, roll call vote, all present voting “yes”.

- H. Motion by Keith Jones, second by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the 2016-2017 CARE disbursements for the month in the amount of \$1,606.76.
Motion carried, roll call vote, all present voting “yes”.

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- I. Motion by Kimberly Reed, second by Aida Figueroa-Epifanio
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the 2016-2017 Cafeteria disbursements for the month in the amount of \$0.00.
Motion carried, roll call vote, all present voting “yes”.

- J. Motion by Keith Jones, second by Brian Davis
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the out-of-district tuition contract for grade 7 special education student number 9950492727 for the 2016-2017 school year. This placement is for the Gloucester County Special Services School District Bankbridge School at a yearly rate of \$36,540. There is an additional \$3,000 out of county cost. This placement is a continuation because no in-district program was found to meet the student’s individual educational needs.
Motion carried, roll call vote, all present voting “yes”.

- K. Motion by Keith Jones, second by Brian Davis
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the out-of-district tuition contract for grade 7 special education student number 9950492727 for the 2016-2017 extended school year program. This placement is for the Gloucester County Special Services School District Bankbridge School at a rate of \$4,060. This placement is a continuation because no in-district program was found to meet the student’s individual educational needs.
Motion carried, roll call vote, all present voting “yes”.

- L. Motion by Keith Jones, second by Brian Davis
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the out-of-district tuition contract for grade 7 special education student number 4206846536 for the 2016-2017 school year. This placement is for the Gloucester County Special Services School District Bankbridge School at a yearly rate of \$36,540. There is an additional \$3,000 out of county cost. The student requires a one to one aide at an additional rate of \$36,720. This placement is a continuation because no in-district program was found to meet the student’s individual educational needs.
Motion carried, roll call vote, all present voting “yes”.

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- M. Motion by Keith Jones, second by Brian Davis
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the out-of-district tuition contract for grade 7 special education student number 4206846536 for the 2016-2017 extended school year program. This placement is for the Gloucester County Special Services School District Bankbridge School at a rate of \$4,060. The student requires a one to one aide at an additional rate of \$3,300. This placement is a continuation because no in-district program was found to meet the student’s individual educational needs.
Motion carried, roll call vote, all present voting “yes”.
- N. Motion by Keith Jones, second by Brian Davis
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the out-of-district tuition contract for grade 5 special education student number 1881917553 for the 2016-2017 school year. This placement is for the Gloucester County Special Services School District Bankbridge School at a yearly rate of \$36,540. There is an additional \$3,000 out of county cost. The student requires a one to one aide at an additional rate of \$36,720. This placement is a continuation because no in-district program was found to meet the student’s individual educational needs.
Motion carried, roll call vote, all present voting “yes”.
- O. Motion by Keith Jones, second by Brian Davis
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the out-of-district tuition contract for grade 5 special education student number 1881917553 for the 2016-2017 extended school year program. This placement is for the Gloucester County Special Services School District Bankbridge School at a rate of \$4,060. The student requires a one to one aide at an additional rate of \$3,300. This placement is a continuation because no in-district program was found to meet the student’s individual educational needs.
Motion carried, roll call vote, all present voting “yes”.

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- P. Motion by Brian Davis, second by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the staff listing and salaries for the 2017-2018 school year:

ALESSANDRINE, DANIELLE	\$74,234.00
ALOI, CARRIE	\$80,834.00
AMANTO, KELLY	\$15,851.00
AUSTERMUHL, EDYTHE	\$139,634.00
BEERS, KRISTIN	\$71,680.00
BERTH, AMY	\$78,030.00
BEHNKE, ANNA	\$125/DAY
BOTTLEY, DINA	\$76,857.00
BOWKER, SARAH	\$53,095.00
BRAIDWOOD, KRISTIN	\$87,832.00
BRIGHT, MARILYN	\$127,649.00
BROWN, MICHAEL	\$29,140.00
BURKE, LAURA	\$89,703.00
BURTEN, PAIGE	\$13,222.00
CAMACHO, TARA	\$125/DAY
CARVER, CONSTANCE	\$35,590.00
CHILDS, STACEY	\$84,534.00
COHEN, CHARLOTTE	\$45,520.00
CONICELLA, CATHERINE	\$84,534.00
CONWAY, KELLY	\$125/DAY
CORBETT, TARA	\$72,957.00
DAMIANO, DAMIEN	\$13,222.00
DASHER, BONNIE	\$61,195.00
DEANER, JESSICA	\$125/DAY
DEANER, RACHEL	\$53,495.00
DEPPEN, DANIELLE	\$62,680.00
DILEO, PATRICA	\$71,234.00
DIMARIA, PATRICIA	\$13,822.00

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DUTTON, BONNIE	\$16.00/HOUR
EDWARDS, JENNIFER	\$62,795.00
SANT'AMBROGIO ELIAS JUDITH	\$61,195.00
EDDIS, JEAN	\$13,422.00
ENGELBERT, BEVERLY	\$45,152.00
FARLOW, HEIDI	\$16,260.00
FARLOW, MARGARET	\$87,980.00
FASANELLA, ERIKA	\$62,680.00
FEATHERINGILL, DOROTHY	\$9.00/HOUR
FIELD, CARRIE	\$125/DAY
FLEXON, MORGAN	\$15,450.00
FOLCHER, JOSEPH	\$27,603.00
FOX, LINDA	\$125/DAY
FORSYTHE, KATHLEEN	\$3,847.00
FRASCARELLI, NINA	\$13,222.00
FRIEDMAN, JAIME	\$61,195.00
FRIEND, JOHN	\$19,980.00
GADZINSKI, KIMBERLY	\$87,980.00
GARTON, CHERI	\$77,680.00
GASCOT, JENNIFER	\$54,695.00
GENTILE, KARA	\$125/DAY
GERMAN, JESSICA	\$52,295.00
GILLESPIE, LISA	\$51,495.00
GORELIK, ILANA	\$54,695.00
GRIETZER, JOY	\$125/DAY
HARRIS, EVELYN	\$125/DAY
HENRY, LUCIA	\$26,520.00
HOCKHAM, PATRICIA	\$56,495.00
HOFF, EILEEN	\$68,234.00
HOLCOMB, BURTON	\$23,784.00
HUGHES, CHERYL	\$84,534.00
IANNUZZI, ROSEMARY	\$69,096.00
INMAN, DANIELLE	\$74,234.00

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IVANCICH, MICHELE	\$55,195.00
JENNISON, JANET	\$77,680.00
JOHNSON, CHERYL	\$18,479.00
JOSHI, MEENU	\$54,695.00
KELLY, JOHN	\$80,834.00
KLINKE, ANA	\$51,495.00
KOLASKI, MARY JO	\$69,096.00
KWELTY, MOLLY	\$61,195.00
KRACHUN, JEFFREY	\$56,295.00
LAMONT, JAMES	\$51,495.00
LANG, LOIS	\$87,980.00
LAWLOR, JACKLYN	\$60,495.00
LEWIS, LEONARD	\$13,222.00
LIANO, JONATHAN	\$62,680.00
LINDNER, EVAN	\$61,195.00
MADARA, JOAN	\$125/DAY
MARSHALL, LORETTA	\$59,687.00
MARTINO, BRIAN	\$51,995.00
MASON, EMILY	\$68,680.00
MASTERSON, JANETT	\$34,905.00
MCCOACH, ERIC	\$54,695.00
MCCUTCHEON, MARIA	\$56,695.00
MCDONOUGH, SHARON	\$13,422.00
MEIGHAN, ALYSSA	\$15,061.00
MICALE, DOROTHY	\$84,534.00
MITCHELL, KELLY	\$59,234.00
MITCHELL, KRISTY	\$59,695.00
MURPHY, MICHAEL	\$92,007.00
NEGRON, ANGELIC	\$59,234.00
O'TOOLE, SARAH	\$16,260.00
PARISI, SHARON	\$10.20/HOUR
PEARSON, ANTONETTE	\$20,724.00
PEIDL, DENISE	\$23,784.00

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PFLUGER, CHARLES	\$90,219.00
POPOLI, VIRGINIA	\$75,096.00
PUPA, FRANK	\$58,295.00
RAROHA, DENISE	\$18,312.00
RECH, STEPHANIE	\$58,195.00
REILLY, BRIAN J	\$58,295.00
REYNOLDS, SCOTT	\$71,234.00
RICHARDS, TRACEY	\$20.37/HOUR
RIDLEY, JENNIFER	\$62,680.00
RIGGIO, MELISSA	\$56,495.00
ROLLINS, RYAN	\$56,295.00
ROTBERG, JESSICA	\$51,495.00
SAUNDERS, JOAN	\$18,013.00
SAHINA, VICTORIA	\$15,061.00
SAVIDGE, PATRICIA (BUS DRIVER)	\$25,236.00
SAVIDGE, PATRICIA (CUSTODIAN)	\$13.68/HOUR
SCHAFFER,DAWN	\$74,234.00
SCHAFFER, ROBIN	\$39,291.00
SCHNEIDER, HAROLD	\$13.99/HOUR
SEBASTIANO, PATRICIA	\$61,195.00
SIMS, NANCY	\$61,195.00
SMITH, CHOLE	\$15,065.00
SMITH-BISSIC, CARLA	\$74,234.00
SMITH, ROCHELLE	\$47,709.00
SMITHEN, DENISE	\$60,096.00
STEFANOWSKI, KRAIG	\$10.20/HOUR
STRAUGHN, DANIELLE	\$55,195.00
TAYLOR-HEARN, POLLY	\$68,680.00
TIDEMAN, PATRICIA	\$60,096.00
TROENDLE,SHERIE	\$84,534.00
UHNIAT, JENNIFER	\$74,234.00
VAN CUREN, TIMOTHY	\$87,980.00
VANDEGRIFT, THERESA	\$25,236.00

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VIRELLI, JENNIFER	\$61,195.00
WALKER, WARD	\$84,534.00
WANKO, LINDSAY	\$62,795.00
WASH, DEBRA	\$84,280.00
WATERMAN, JACQUELYN	\$15,450.00
WHITE, JAMES	\$30,530.00
WILSON, ROBERT	\$68,234.00
WINTERS, LISA	\$13,222.00
WOOD, LISA	\$14,924.00
WRIGHT, JESSICA	\$74,680.00

Motion carried, roll call vote, all present voting “yes”.

- Q. Motion by Brian Davis, second by Mary Williams
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the contract with Hampton Behavioral Health Center for homebound instruction services. This is for a Grade 7 student who is currently in an inpatient facility. Cost will be our district’s homebound rate of \$35.00/hour.
Motion carried, roll call vote, all present voting “yes”.

- R. Motion by Kimberly Reed, second by Aida Figueroa-Epifanio
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the contract with Professional Education Services, Inc for homebound instruction services. This is for an 8th grade student who is currently at an inpatient facility. Cost will be our district’s homebound rate of \$35.00/hour.
Motion carried, roll call vote, all present voting “yes”.

- S. Motion by Jeffrey Souza, second by Aida Figueroa-Epifanio
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the tuition contract with Black Horse Pike Regional School District for a Grade 12 Special Education student. Tuition charge is \$23,150.00.
Motion carried, roll call vote, all present voting “yes”.

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14. Old Business

Communication – Parent Request

Residency Policy Review – Handout to be provided by Dr. Austermuhl

15. New Business

Committee Updates

Negotiations

NJSBA

CCESC

Pine Hill Bd of Ed

CCSBA

16. Public Comments – Open

Recognition of Citizens – for subjects not appearing on agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed and limited in length to 5 minutes.

Motion by Jeffrey Souza, seconded by Kimberly Reed to open the meeting to the public for the discussion of subjects. Time in: 8:55pm. Motion carried, voice vote, all present voting “yes”.

17. Public Comments - Closed

Motion by Kimberly Reed, seconded by Aida Figueroa-Epifanio to close the meeting to the public. Time closed: 8:55pm. Motion carried, voice vote, all present voting “yes”.

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18. Executive Session – In – N/A

Motion by _____ seconded by _____ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: _____.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

19. Executive Session – Close

Motion by _____ seconded by _____ to come out of Executive Session. Time out: _____.

20. Adjournment

Motion by Kimberly Reed, seconded by Aida Figueroa-Epifanio to adjourn the meeting. Meeting adjourned: 8:55pm. Motion carried, voice vote, all present voting “yes”.

Respectfully submitted,

Megan Stoddart, Business Administrator